



Department of Energy
 Carlsbad Field Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221

FEB 16 2012



CERTIFIED MAIL -RETURN RECEIPT

Mr. John Kieling, Acting Bureau Chief
 Hazardous Materials Bureau
 New Mexico Environment Department
 2905 E. Rodeo Park Drive, Building 1
 Santa Fe, New Mexico 87502-6110

Subject: Carlsbad Field Office Monthly Assessment Schedule, February 2012

Dear Mr. Kieling:


Enclosed is the Carlsbad Field Office Assessment Schedule for the month of February 2012. The schedule is transmitted per the requirement contained in the Waste Isolation Pilot Plant Hazardous Waste Permit, Part 2, *General Facility Conditions*, Section 2.3.2.2, *Observation of Audit*.

An electronic version of this documentation is included as a courtesy for use by the New Mexico Environment Department, but is not to be regarded as the formal submittal.

I certify under penalty of law that this document and all enclosures were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

If you have any questions or comments, please contact Mr. Randy Unger, Director of the Office of Quality Assurance, at (575) 234-7065.

Sincerely,


 Jose R. Franco
 Manager

Enclosure

cc: w/enclosure			
S. Holmes, NMED	*ED	R. Unger, CBFO	ED
T. Hall, NMED	ED	WIPP Operating Record	ED
T. Kliphuis, NMED	ED	CBFO QA File	
R. Maestas, NMED	ED	CBFO M&RC	
E. Ziemianski, CBFO	ED	*ED denotes electronic distribution	



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
February 2012**

ORGANIZATION/SCOPE	F	O	N	D	J	F	M	A	M	J	J	A	S	F	O	N	D	J	F	M	A	M	J	J	A	S	REMARKS & COMMENTS	
	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
AMWTP	AMWTP S3000 VE Surveillance												C															
	AMWTP Recertification Audit (annual)															C								P				A-12-03, P. Martinez November 1 - 3, 2011
ANL	ANL/CCP Recertification Audit (annual)												C														A-12-16, G. Knox August 21 - 23, 2012	
	ANL/CCP Gravimetric and Dimensional Measurement Process Surveillance																				C							
BAPL	BAPL/CCP Closeout Audit																										A-12-10, P. Gomez April 24 - 26, 2012	
	BAPL/CCP HSG/DTC Surveillance																				C							
CBFO	Compliance to DOE O 226.1 - Implementation DOE Oversight Policy CBFO - Audit (3yr)																										May 2013 (TBD)	
	CBFO PDP Program Management Audit (3yr)																											
	CBFO QAPD Implementation Audit NOA (1 - 18) (annual)																										May 2012 (TBD)	
	CBFO Records Inventory Disposition Schedule Review Follow-up Surveillance (CAR 08-027)																										May 2012 (TBD)	
CBFO MANAGEMENT ASSESSMENTS	CBFO Self Assessment of Fire Protection Program (3yr)																										MA-12-01, J. Ford October 20 - December 15, 2011	
	CBFO and WTS External Communications																										MA-12-02, D. Gill November 1 - 30, 2011	
	Office of Business CBFO Awards Program																										MA-12-04, D. Garcia February 1 - 29, 2012	
	Office of Business Assessment of the Credit Card Program																										MA-12-05, D. Garcia June 1 - 30, 2012	
	Office of Business CBFO Risk Management Plan																											
	Office of Business Records Management																											
	Office of Business Communication between Budget and Contracting Teams																											
	Office of NTP Review of the WTS/RES Waste Confirmation Process																											
	Office of Quality Assurance CBFO QA Self-Assessment																											
	Office of Environmental Safety and Health Organizational Structure, Objectives and Interfaces for the Office of Environmental Safety and Health																											
	Office of NTP TRANSCOM Security Assessment																											MA-12-06, S. Casey March 1 - April 30, 2012
	Office of NTP Management Assessment of Computations within WDS																											MA-12-07, S. Casey March 1 - April 30, 2012

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		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	3	2	2	2	3	3	3	3	3	3	
CBFO MANAGEMENT ASSESSMENTS	Initial Work Control Review													C																								
	Office of Safety & Health Radiation Safety Program at WIPP		C																																			
	Office of Site Operations Verification of Closure of Contractor's Pre-Start Findings for TRUPACT-III Readiness Assessment													C																								
	Office of Site Operations Verification of Closure of Contractor's Post-Start Findings for TRUPACT-III Readiness Assessment																				C																	MA-11-09, J. Waters January 1 - 31, 2012
	Office of Science & International Programs Management Assessment - Adequacy and Effectiveness of Office Processes and Identification of Process Improvements														C																							
	Office of Site Operations WIPP Hazardous Energy Control																					P																MA-12-03, C. Hollowell February 1 - 29, 2012
CCP	CCP/Intersite Shipment Transportation Audit													C																								June 2012 (TBD)
	CCP Acceptable Knowledge Records Surveillance														C																							
	CCP QA Audit (ALL SITES) (annual)								C													P																A-12-09, T. Bowden March 6 - 8, 2012
	CCP Transportation Audit - (ALL SITES) (annual)															C																						
HANFORD/CCP	Hanford/CCP Recertification/Closeout Audit (Annual)									C																												A-12-11, E. Bradford April 3 - 5, 2012
INL/CCP	INL/CCP Recertification (annual)																																					A-12-13, T. Bowden June 5 - 7, 2012
	INL/CCP Labs Recertification (annual)																																					A-12-14, P. Y. Martinez May 30 - June 1, 2012
	INL/CCP ACL Surveillance																																					S-12-10, P. Y. Martinez November 2, 2011
	INL/CCP ECL Surveillance																																					
LANL/CCP	LANL/CCP High Energy RTR Surveillance																																					S-12-16, P. Gomez January 24 - 25, 2012
	LANL Super HENC Surveillance																																					

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	Y	C	O	E	A	E	A	A	J	J	A	S	Y	C	O	V	E	A	E	A	A	J	J	A	S		
	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	3	
LANL/CCP LANL/CCP Recertification Audit (annual)									C																		A-12-12, G. Knox July 24 - 26, 2012
LANL/CO LANL/CO QAPD Implementation Audit (annual)								C																			A-12-07, M. Martinez May 8 - 10, 2012
ORNL/CCP ORNL/CCP NDA Surveillance							C																				
ORNL/CCP Radiochemistry Sampling for Dose-to-Curie Surveillance (one-time)							C																				
ORNL/CCP Recertification Audit							C													P							A-12-08, P. Martinez February 28 - March 1, 2012
SECURITY WALLS Security Walls Audit (3yr)																											July 2012 (TBD)
SNL/CCP SNL/CCP Visual Examination and Radiological Sampling Surveillance							C																				
SNL/CCP RH Dose-to-Curie Surveillance																	C										S-12-04, P. Gomez November 9, 2011
SNL/CCP Certification Audit											C														P		A-12-15, P. Gomez August 7 - 9, 2012
SNL/CO SNL/CO QAPD Implementation Audit (annual)				C														C									A-12-05, G. Knox December 6 - 9, 2011
SRS/CCP SRS/CCP TRUPACT-III Shipment Surveillance												C															
SRS/CCP BCL RH Drum Surveillance								C																			
SRS/CCP Large Container NDE (LCNDE) Standard Large Box (SLB2) Surveillance											C																
SRS/CCP Large Container NDE Follow-Up Surveillance							C																				
SRS/CCP CH Recertification Audit (annual)																											TBD, P. Y. Martinez October 15 - 18, 2012
SRS/CCP RH Initial Audit (annual)																											TBD, P. Y. Martinez October 15 - 18, 2012

P - Planned, C - Complete
Red - Changes since last approved schedule

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		Y	C	O	E	A	E	A	P	A	U	U	U	E	E	C	O	V	E	A	E	A	P	A	U	U	U		E	
		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	3			
TRANSPORTATION	TRUPACT III QA Surveillance at WIPP Site																											S-12-07, B J Verret (TBD)		
	TRUPACT-III Mobile Loading Compliance Verification Audit									C																				
	Visionary Solutions Transportation Surveillance (annual)							C								P													S-12-14, T Putnam March 20 - 22, 2012	
	Cast Transportation Surveillance (annual)				C											P													S-12-06, T Putnam March 6 - 7, 2012	
TRANSCOM	Transcom Surveillance (annual)																												(TBD)	
WTS	Compliance to DOE O 226 1 - Implementation DOE Oversight Policy WTS - Audit (3yr)															P													September 2012 (TBD)	
	Washington TRU Solutions CBFO Records Holding Facility Program																												(TBD)	
	WTS Action Request/Work Control Process Surveillance			C																									(TBD)	
	WTS Centralized Procurement Surveillance (3yr)															P													S-12-13, N Frank March 13 - 15, 2012	
	WTS Conduct of Operations (3yr)																										P		November 2012 (TBD)	
	WTS (CFR Part 71) Subpart H Surveillance (3yr)															P													S-12-15, R Castillo March 27 - 29, 2012	
	WTS CMR Surveillance (3yr)																P												September 2012 (TBD)	
	WTS Commercial Grade Dedication Surveillance (3yr)																											C		August 2014 (TBD)
	WTS Confined Space/Hearing and Fall Protection Surveillance (3yr)																	P												September 2012 (TBD)
	WTS Dosimetry Program Surveillance (3yr)																										P			January 2013 (TBD)
	WTS Engineering Fire Protection/Emergency Response Surveillance (3yr)																										P			January 2013 (TBD)
	WTS Engineering Surveillance (DSA/Nuclear Safety) (3yr)																										P			August 2012 (TBD)
	WTS Engineering Fire Protection Surveillance (3yr)																													<i>In the Scope of Fire/Emergency Response Surveillance</i>
	WTS Environmental Surveillance (DP 831)																												C	
WTS Graded Approach Surveillance (3yr)																											P		September 2012 (TBD)	

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	Y	C	O	E	A	E	A	P	A	U	U	U	E	Y	C	O	E	A	E	A	P	A	U	U	U	E	
	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
	1	0	0	0	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	2	2	2	3	
WTS Records Processes Follow-Up Surveillance																											
WTS Safety Surveillance (Electrical Safety) (3yr)				C																							December 2013 (TBD)
WTS Safety Surveillance (HAZCOM) (3yr)														P													S-12-11, T Bowden May 1 - 3, 2012
WTS Safety Surveillance (Job Hazard Analysis) (3yr)				C																							December 2013 (TBD)
WTS Safety Surveillance (Mining) (3yr)																											October 2015 (TBD)
WTS Standard Waste Box Surveillance							C																				
WTS Type B Packaging Surveillance (Maintenance & Fabrication) (3yr)																											November 2012 (TBD)
WTS Waste Handling (annual)																											
WTS Work Control Processes Surveillance																											
WTS RES Permittee Waste Confirmation Surveillance (3yr)																											S-12-12, P Y Martinez February 14 - 16, 2012
WTS Waste Data System Surveillance (3yr)				C																							October 2013 (TBD)

WTS

Prepared by Randy Unger
Randy Unger, CBFO QA Office Director

Date 15 Feb 12

Approved by Jose R Franco
Jose R Franco, CBFO Manager

Date 15 Feb 2012