



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
November 7, 2001



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, New Mexico 87505

RE: Revised Audit Plan and Notification of Assigned Auditors for the Rocky Flats
Environmental Technology Site Audit

Dear Mr. Zappe:

This letter transmits the revised audit plan for the Carlsbad Field Office (CBFO) audit to be conducted at the Rocky Flats Environmental Technology Site (RFETS) on November 27-30, 2001, as required by the WIPP Hazardous Waste Facility Permit, Section B4-3f. The audit plan also identifies the audit team members as required by Section B6-3 of the Permit.

If you have any questions concerning this notification, please contact Mr. Thomas J. Reese at (505) 234-7311.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc: w/o enclosure
K. Watson, CBFO *ED
T. J. Reese, CBFO *ED
J. VandeKraats, CBFO *ED
L. Chism, CBFO
J. Bearzi, NMED *ED
J. Kieling, NMED *ED
G. Lewis, NMED *ED
M. Gerle, WTS Operating Record



CARLSBAD FIELD OFFICE REVISED AUDIT PLAN

Audit Number: CBFO A-02-05

Organization to Be Audited: Rocky Flats Environmental Technology Site (RFETS)

Organizations to Be Notified: Rocky Flats Environmental Technology Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group
Defense Nuclear Facilities Safety Board

Date and Location: November 27-30, 2001
Golden, Colorado

Audit Team:

Charlie Riggs	Audit Team Leader, CTAC
Steve Davis	Auditor, CTAC
Tom Putnam	Auditor-in-Training, CTAC
Steve Calvert	Auditor/Technical Specialist, CTAC
Wayne Ledford	Auditor/Technical Specialist, CTAC
Cliff Watkins	Technical Specialist, CTAC

Audit Scope:

This audit will evaluate the adequacy, implementation, and effectiveness of RFETS TRU waste activities as they relate to the WIPP Hazardous Waste Facility Permit (HWFP) for newly generated debris waste. The audit will also evaluate the items listed below under 'Activities to be Audited.'

Governing Documents/Requirements:

Adequacy evaluations of new and revised RFETS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

CAO Quality Assurance Program Document, CAO-94-1012

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088 by the New Mexico Environment Department August 31, 2001

Activities to be Audited:

The following technical activities will be evaluated:

Acceptable Knowledge
Headspace Gas (HSG) Automated Unit, Building 440
HSG for Standard Waste Boxes
Project Level Verification and Validation
Visual Examination (VE) Confirmatory of SWBs, Building 771
VE of Newly Generated Waste
Electronic Waste Stream & Residue Identification and Characterization (WSRIC)

Schedule of Audit Activities:

A pre-audit conference is scheduled for Tuesday, November 27, 2001, at 8:30 a.m.

An audit team caucus will be held at 4:45 p.m. Tuesday through Thursday.

The audit team will meet with appropriate RFETS management at 7:45 a.m. Wednesday through Friday.

A post-audit conference is scheduled for Friday, November 30, 2001, at 11:00 a.m. All meetings will take place at the designated RFETS location in Golden, Colorado.

Prepared By: Charles L. Riggs
Charles L. Riggs, Audit Team Leader

Date: 10/30/01

Approved By: Thomas J. Reese
Thomas J. Reese,
CBFO Acting Quality Assurance Manager

Date: 11/02/01