


United States Government

Department of Energy

# memorandum

Carlsbad Field Office  
Carlsbad, New Mexico 88221

DATE: July 10, 2001

REPLY TO  
ATTN OF: CBFO:QA:SAV:VW:01-1161:UFC:2300

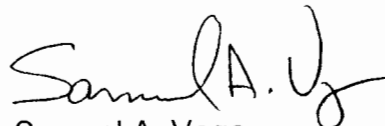
SUBJECT: Surveillance (S-01-30) of the Rocky Flats Environmental Technology Site (RFETS)

TO: Joseph A. Legare, Assistant Manager for Environment and Compliance

Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance at Rocky Flats Environmental Technology Site (RFETS) in Golden, Colorado, July 11-12, 2001. The surveillance will be conducted in accordance with the attached surveillance plan. Observers from the Environmental Protection Agency (EPA), State of New Mexico Environment Department (NMED) and the Environmental Evaluation Group (EEG) may accompany the team.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for team access to RFETS facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7423.

Samuel A. Vega  
Quality Assurance Manager

Attachment

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Joseph A. Legare

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cc: w/attachment  
K. Watson, CBFO  
L. Chism, CBFO  
T. Harms, DOE-HQ  
C. Ferrera, RFETS  
G. O'Leary, RFETS  
R. Ballenger, RFETS  
M. Eagle, EPA  
S. Monroe, EPA  
S. Zappe, NMED  
B. Walker, EEG  
D. Winter, DNFSB  
M. Gerle, WTS Operating Record  
T. Bowden, CTAC File



## CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance**

**Number:** S-01-30

**Organization:** Rocky Flats Environmental Technology Site (RFETS)

**Date:** July 11-12, 2001

**Location:** Golden, Colorado

**Surveillance Team:** Charles Riggs, Surveillance Team Leader, CTAC  
Pete Rodriguez, Team Member, CTAC

**Surveillance Scope:**

This surveillance will evaluate activities associated with the characterization and certification of waste to be shipped to the Waste Isolation Pilot Plant (WIPP). This evaluation will be used in an attempt to preclude shipment errors in the future. The surveillance will be conducted at RFETS in Golden, Colorado.

**Activities to be Assessed:**

Personnel associated with the characterization, certification and shipping of waste to WIPP will be interviewed, including the SPM, the SQAQO, the WCO, the TCO, Project V&V personnel, and other operations and review personnel. Document Control personnel will also be interviewed and the control of processes, procedures, and equipment will be evaluated. Other personnel may also be interviewed as appropriate.

**Governing Documents/Requirements:**

Quality Assurance Program Document (QAPD), CAO-94-1012

RFETS Transuranic Waste Management Manual, 1-MAN-008-WM-001,  
Revision 4, August 25, 2000

Waste Acceptance Criteria for the Waste Isolation Pilot Plant, DOE/WIPP  
069

RFETS Quality Assurance Project Plan for the Transuranic Waste  
Characterization Program, 95-QAPjP-0050, Revision 5, April 16, 2001

Related RFETS technical and quality assurance implementing procedures

**Pre-Surveillance Conference:**


A pre-surveillance conference will be held Wednesday July 11, 2001 at 8:30 a.m. at a location to be designated by RFETS.

**Post-Surveillance Conference:**

A post-surveillance conference will be held Thursday July 12, 2001 at 2:00 p.m. at a location to be designated by RFETS.

Prepared by:   
Charles L. Riggs, CTAC  
Surveillance Team Leader

Date: 07/06/01

Concurrence:   
Samuel A. Vega  
Quality Assurance Manager  
Carlsbad Field Office

Date: 7/10/01