

DEPARTMENT OF THE AIR FORCE
Headquarters 377th Air Base Wing (AFMC)

ENTERED

11 2 JUL 1994

MEMORANDUM FOR MEMBERS

FROM: 377 ABW/EM
2000 Wyoming Blvd SE
Kirtland AFB NM 87117-5659

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SUBJECT: Minutes of the Bernalillo County/Kirtland Air Force Base Environmental Working Group (BC/KAFB EWG)

1. PLACE: Mountainview Fire Station, 4401 Broadway SE, Albuquerque NM
2. TIME/DATE: 1900, 25 May 1994
3. CHAIRPERSON: Lt Col George K. Pratt, Deputy Director, Environmental Management Division
4. ATTENDANCE: See Attachment 1
5. INTRODUCTION/APPROVAL OF MARCH MINUTES: Lt Col Pratt called the meeting to order at 1905 and asked all attendees to introduce themselves. The 3 March 1994 BC/KAFB EWG minutes were mailed to members and available at the meeting. Mr. Guerrero questioned Mr. McQuillan's conclusion in the minutes on Page 2, paragraph b. Mr. Guerrero wished to add to Page 3, paragraph 10, that Ms. Marsha Reed, Headquarters, Air Staff Environmental Management, had mentioned she would like to see flexibility in the guidance for Restoration Advisory Boards (RABs). The minutes were approved as changed.

NOTE: Mr. McQuillan was contacted after the meeting by Mr. Davidson and reiterated his conclusion that, from the results of his study, Kirtland AFB can be almost completely ruled out as a contributor to nitrate contamination in the Mountainview area.

6. KIRTLAND AFB INSTALLATION RESTORATION PROGRAM (IRP) ACTIVITIES UPDATE: Mr. Walter presented the update on the base's IRP activities; his summary is at Attachment 2. Additionally:



a. Ms. Lana Marcussen (TEMA) questioned why the emergency holding tanks at the Manzano Weapons Storage Area were on KAFB's permit and not that of Sandia National Laboratories (SNL). Lt Col Pratt explained that KAFB had submitted a Class III permit modification to have the tanks removed from the permit, based on a lack of records indicating use. However, the U.S. EPA directed KAFB to investigate the tanks when standing liquid was observed in some of them.

b. Mr. Walter announced that the draft Stage 2D-2 work plan would be reaccomplished by 27 May 1994. Mr. DeWitt informed members they would receive copies of the work plan for review.

c. Lt Col Pratt asked if any members had comments on the IRP's progress and various draft reports submitted during the previous quarter. Ms. Newsted asked if Stage 2B work was on schedule and what would be done if and when contamination is found. Mr. Walter indicated that work was on schedule; Mr. DeWitt provided information regarding the removal of oil/water separators previously determined to have potential for releases. In response to a question from Mr. Guerrero, Mr. DeWitt described the difference between a Solid Waste Management Unit (SWMU) and an Area of Concern (AOC). The only radioactive burial site that is a SWMU is RB-11 because wastes were buried there and are still present. The remaining sites, RB-4 through RB-9, were all included as AOC 6-A because records indicate that no contamination is likely.

d. Kirtland AFB is moving the IRP administrative record to the Albuquerque Technical-Vocational Institute (TVI) library, Coal and University Avenues, in approximately 30 days. The TVI library is more accessible than the base's library, where the administrative record was kept.

NOTE: Until the administrative record is relocated to TVI, it may be reviewed by calling the Restoration Branch, Environmental Management Division, 846-2773.

7. RESTORATION ADVISORY BOARD (RAB) UPDATE:

a. Kirtland AFB sent a 4 May 1994 letter to Congressman Schiff, expressing support for retaining the BC/KAFB EWG since the process is functioning well. Mr. Guerrero concurred with the concerns expressed in the letter to Congressman Schiff. Lt Col Pratt said that the Air Force has not yet published guidance on the issue. One option is to amend the existing BC/KAFB EWG charter. Members reiterated concerns regarding the loss of the EWG in favor of a RAB. Mr. Guerrero pointed out that the EWG cannot be dissolved without the consent of the members.

b. Ms. Marcussen asked about a future land use group she'd heard about. Mr. DeWitt provided information on efforts to establish a working group to discuss future land use on Kirtland. The group, formally named "Future Use Options Team for the Kirtland Federal Complex," is presently working to establish a charter for forming an expanded working group that would include citizens and other stakeholders. The team prefers to discuss future land use for Kirtland's entire federal complex; the Air Force will participate as an observer.

NOTE: After the meeting, some KAFB personnel recommended this process be limited to the DOE.

8. The East Mountain Alliance (TEMA) will chair the next EWG meeting, which is set for Thursday, 25 August 1994, at 1900. The conference room at the Sandia Ranger District Office in Tijeras may be available for the meeting. The chair will publish the agenda. Suggested discussion items included any response to the letter to Congressman Schiff, radiological sites update, future land use plans as they affect the IRP, and the Forest Service Master Plan, which includes the lands withdrawn to the Air Force and DOE. Lt Col Pratt offered to have a slide presentation that would include photographs of IRP sites and field activities.

9. As a follow-up to this meeting, members should note that responsibility for base information has been given to the Restoration Branch of the Environmental Management Division. The point of contact is Mr. Christopher DeWitt, 846-2773/0053.

10. As there was no further business, the meeting was adjourned at 2015.


 GEORGE K. PRATT, Lt Col, USAF, BSC
 Chairperson

Attachments:

1. Attendance List
2. IRP Update

CHARTER OF THE BERNALILLO COUNTY/KIRTLAND
ENVIRONMENTAL WORKING GROUP

I. NAME

This organization shall be known as the Bernalillo County/Kirtland Environmental Working Group (Group).

II. Purpose

The purpose of the Group is to facilitate communication and coordination, and provide for review and comment among the Air Force (AF), the United States Environmental Protection Agency (EPA), the State of New Mexico, designated city, county, and federal congressional representatives and the community concerning environmental issues affecting the Bernalillo County area.

A primary purpose of the Group shall be to address groundwater contamination in the Mountainview community and any of its possible sources. Additionally, this body serves as a coordinating group for the CERCLA investigations related to the Mountainview community. The scope of the Group will not be limited to any particular media or statute.

As applied to Kirtland Air Force Base (KAFB), this committee will serve as part of the community relations plan for both the Air Force's Installation Restoration Program (IRP) and the Hazardous and Solid Waste Amendments (HSWA) portion of the pending Part B permit under the Resource Conservation and Recovery Act (RCRA). The IRP is part of the Defense Environmental Restoration Program (DERP) and is the Air Force response to the Comprehensive Environmental Response and Compensation Liability Act (CERCLA) for conducting a comprehensive identification of hazardous waste disposal sites, assessing the nature and magnitude of contamination, and taking corrective actions to protect the public health and environment consistent with applicable laws.

It is recognized that within New Mexico, the EPA retains authority for the HSWA permits under RCRA, while the New Mexico Environmental Improvement Division (NMEID) has authority from EPA to conduct the present, ongoing compliance portion of RCRA.

By agreement to the charter of the Group, representatives do not waive rights to pursue individual or governmental actions under city, county, state or federal law.

III. COMPOSITION

Participation is open to any interested party. Regular membership should include a representative from KAFB, EPA, and NMEID, as well as a designated representative from the city, county, and federal congressional offices, and interested community organizations. Technical representatives should also be present if necessary to provide indepth support on technical discussions. Each regular member and any interested party shall specify an official point

of contact for his/her organization and an address and phone number to which all mailings and inquiries should be directed.

IV. MEETINGS

Meetings will be held on a quarterly basis in the Albuquerque vicinity and it will be the responsibility of KAFB to publicize each meeting to the general public. Each member will ensure an authorized substitute will attend if he or she cannot. Minutes of the Group shall be included in the public record of applicable actions.

The primary function of the Group's meetings is to convey to the appropriate decision-making bodies the comments of a cross-section of the parties involved in environmental issues. Comments should include technical as well as policy recommendations. Subcommittees shall be created as needed on an ad hoc basis to address specific technical and/or policy issues and report their comments back to the Group. In regards to KAFB, the minutes will be presented to the Environmental Protection Committee (EPC), the local decision-making body and higher up in the chain of command for those decisions that require approval of higher headquarters. A representative from the KAFB EPC will be a regular attendee at the Group's meetings. The other representatives from regulatory agencies will present the minutes to their respective authorities.

All members recognize that environmental issues involve a complex set of statutory and regulatory schemes enacted by Congress, State and Local governments, and Air Force regulations and policies at many decision-making levels. Since there is no one path to pursue resolution of all environmental actions, each attendee, in the spirit of cooperation, should endeavor to help other attendees understand the appropriate mechanisms for resolution of each environmental issue.

V. CHAIR RESPONSIBILITIES

The Group will have a rotating chair, which at a minimum will include KAFB, NMEID, EPA, and SWQP/MAC. Any other regular member may elect to chair a meeting at their option. A yearly schedule of chairpersons and meetings should be prepared upon acceptance of this charter.

KAFB is responsible for compiling and distributing the agenda, notifying each attendee of the time and place, and distributing information to members in sufficient time to permit technical review and preparation of comments prior to the next meeting. Written comments on any agenda item should also be distributed to members for review prior to the meeting. Key to the success of the group's purpose is to provide timely information so discussion may proceed at an efficient pace to allow coverage of all agenda items in any given meeting. All written materials, including consolidation of raw data, test results, key environmental documents, and other pertinent information, if available and releasable, will be sent by the responsible agencies to all regular members within one week of their availability.

Agendas will be developed at the end of each meeting. Additional agenda items and supporting material should arrive at the Kirtland Recorder's office no later than one month prior to the next meeting. Items submitted later will be added at the discretion of the chairperson, the determination being based on sufficient time to allow for review of submitted material and timely comments prior to the quarterly meeting. Comments on agenda items should be sent to each member at least two weeks in advance of the meeting. Each organization who submits an agenda item is responsible for sending copies of material to all other members. Each organization who wishes to submit comments is responsible for sending copies to all other members. A final draft of the agenda will be sent to each member no later than one week prior to the quarterly meeting. Emergency agenda items may be proposed for discussion after approval of previous meeting minutes.

The basic agenda format will be as follows:

1. Approval of previous meeting minutes;
2. Old Business: Discussion, comments, additional information or changes, and further recommendations on any previous agenda items;
3. New Business:
 - a. Proposed additional agenda items
 - b. Subcommittee reports, discussion, recommendations;
 - c. Timeline, work plan, resource needs, problems, discussion;
 - d. Key events prior to next quarterly meeting, creation of any new ad hoc subcommittee if necessary, distribution of new material;
 - e. Summary of comments and/or consensus for minutes;
 - f. Prepare agenda for next meeting.

All comments, both oral and written, will be considered and reflected in the meeting minutes, which will be prepared by the KAFB recorder, and distributed to each member. If at all possible, a consensus should be reached concerning each agenda item. If not possible, then each point of view should be reflected in the minutes so any reviewing body has the benefit of all expressed opinions. The KAFB recorder will distribute the draft of the minutes at least 3 weeks prior to the next quarterly meeting.

VI. TERMINATION/MODIFICATION

The Group shall continue in the above capacity as long as it serves its stated purpose. It shall be disbanded or modified upon a consensus of the regular members. Any regular member who wishes to opt out of the Group may do so upon written notice provided to the chair of the next regularly scheduled meeting.

SIGNATURE

DATE

Edward S Brannum

22 Feb 91

EDWARD S. BRANNUM, Col, USAF
Commander
Kirtland AFB, NM

Pillsbury

22 Feb 91

New Mexico Environmental Improvement Division

W.K. Hester *for AM Davis*
U.S. Environmental Protection Agency
Region VI

22 Feb 91

Buckel Moore

22 Feb 91

Southwest Organizing Project

Henry C. Gandy

22 Feb 91

Mountainview Advisory Council

Ed M. Schubert

22 Feb 91

Bernalillo County